

Instructions/Guidelines for Poster Discussion

- Poster Session advertises your research. It combines text and graphics to make a visually pleasing presentation.
- Typically, a professional poster involves showing your work to numerous researchers at a conference. This takes place in the lobby,
- Viewers walk by, your poster should quickly and efficiently communicate your research. Unlike the fast pace of a slide show or verbal presentation,
- Poster Session allows viewers to study and reread your information and discuss it with you one on one. You may also be required to give short presentations on your research every ten or fifteen minutes.
- The posters at these sessions present general information and invite viewers to ask more detailed questions of the presenters.
- Present only enough data to support your conclusions and show the originality of the work. The best posters display a succinct statement of major conclusions at the beginning, followed by supporting text and a brief summary at the end. Displayed materials should be self-explanatory, freeing you for discussion
- Utilize other techniques to improve the graphic impact. Use color to add emphasis and clarity. Simplicity, ease of reading, etc., are more important than artistic flair.
- Keep in mind that in poster sessions, make sure your contrasts and color combinations are easy to read.
- You may want to bring handouts of your abstract or copies of your data and conclusions to share with interested viewers. Some authors also provide sign-up sheets record names and addresses of attendees who might wish more information, reprints, etc.
- All posted materials (illustrations, charts, and text) must be prepared in advance.
- All posters should feature a title, your name, the name of the institution where the research was performed, and should credit other contributors, as appropriate. Use a crisp, clean design.
- All presentations must be confined to poster board itself. Computer display equipment, sound or projection equipment, freestanding or three-dimensional displays, demonstrations/experiments, or tables for handout materials are not permitted in the poster session.
- You are free to visit other posters during your free hour
- Each author is responsible for mounting his/her material prior to the opening of the poster session and for removing it after the close of the session. The authors assigned place approximately 1/2 hour prior to the start time of the session.
- We strongly recommend that you remove your poster at the end of the day.

- NGC will not assume responsibility for materials left beyond those time limits. Poster numbers supplied by NGC will be placed in the upper corner of each poster board. This number corresponds with the number assigned to each paper in the program book.
- Each Vertical poster board measures 2 feet high x 3 feet wide (including frame)
- All lettering should be legible from about 5 feet (1.5 m) away.
- **Title** lettering should be about 2" to 3" (5 to 7.5 cm). Subheading lettering should be 1/2" to 1" high (1.25 to 2.5 cm).
- Text lettering should be approximately 20-24 points (1/4" or .625 cm). Make illustrations simple and bold, with captions at least 3/8" high. Enlarge photos, tables, and charts show pertinent details clearly.